

Global Viking Flyer

March 2021



Attention:

The HPCON has been changed
from Charlie to Bravo!

New Mask Policy on Base

The Department of the Air Force (DAF) is committed to taking every precaution to ensure the health and well-being of our military members, civilian employees, and their families in response to the Coronavirus Disease 2019 (COVID-19) pandemic. The DAF supports, and will continue to implement, all measures necessary to mitigate risks of the spread of the disease.

In accordance with references (a), (b) and (c), and except as provided below, effective immediately all individuals on Department property and all individuals performing official duties on behalf of the Department from any location other than the individual's home, including those who have been vaccinated, will wear masks and maintain six feet of physical distancing. [More info here.](#)

Inside this issue:



COVID-19



UTA



Useful Resources:

Air Force COVID-19 Resources

CAT Brochure

Prevention Connection



934TH AIRLIFT WING STRATEGIC PRIORITIES

THIS PLAN ALIGNS WITH THE DIRECTION OF 22ND AIR FORCE, AIR FORCE RESERVE COMMAND AND SECRETARY OF THE AIR FORCE PRIORITIES.

MISSION

CITIZEN AIRMEN PROVIDING WORLDWIDE TACTICAL
AIRLIFT AND COMBAT SUPPORT

VISION

GLOBAL VIKINGS- PREPARED FOR TOMORROW...READY TODAY

PRIORITY 1

PRIORITIZE TRAINING AND DEVELOPMENT

-  FOCUS ON AFSC TRAINING
-  PROVIDE PROFESSIONAL DEVELOPMENT EDUCATION ON STATION
-  DEVELOP WING-WIDE AIRMAN SPONSORSHIP PROGRAM




PRIORITY 2

MODERNIZE AND REFORM THE ORGANIZATION

-  REVAMP LOCAL INTER-AGENCY HIRING PROCESSES
-  DEVELOP UNIT MISSION BRIEFS/SCHEDULE ROADSHOW
-  MAXIMIZE WING STORAGE/SPACE

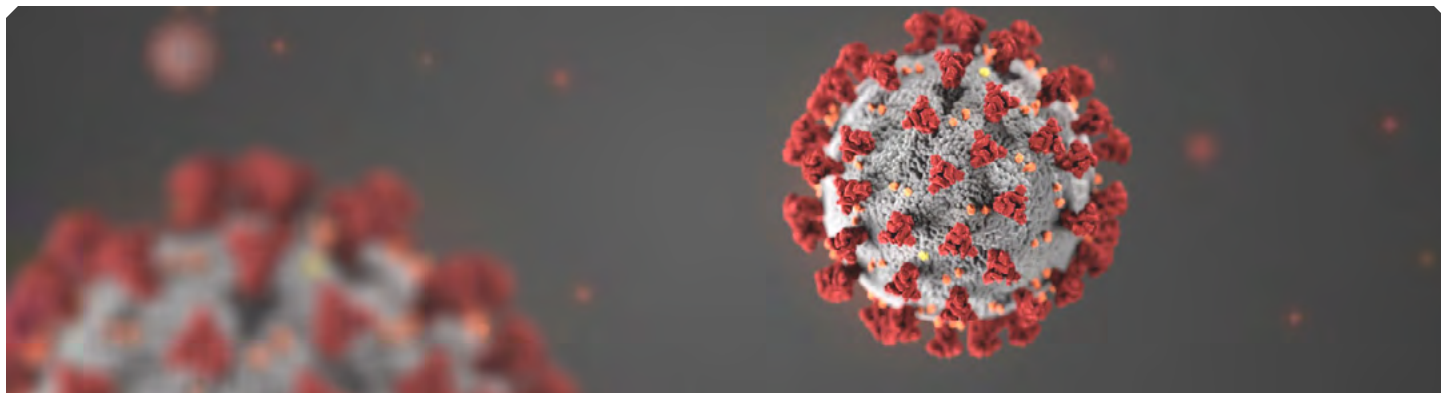
PRIORITY 3

PREPARE FOR FUTURE COMBAT CAPABILITIES/REQUIREMENTS

-  ALIGN TRAINING REQUIREMENTS WITH FUTURE/NEAR PEER CONFLICTS
-  PROVIDE VENUES FOR COMBAT CAPABILITIES SKILLS ENHANCEMENT IN CONTESTED ENVIRONMENTS
-  REVIEW ALL MASTER TRAINING PLANS

TAKING CARE OF RESILIENT AIRMEN

934TH AIRLIFT WING COMMANDER'S TENETS
BE PROFICIENT IN YOUR SKILLS
BE DEPLOYABLE IN YOUR MISSION SET
BE FLEXIBLE TO RESPOND TO TOMORROW'S FIGHT



934th Airlift Wing COVID-19 Resources

Exercise and Physical Health

Need assistance with physical fitness ideas and nutrition?
Or needing resources regarding online classes?

Exercise Physiologist: eric.neal.4@us.af.mil

Financial

Request financial assistance and/or counseling.

Airman & Family Readiness: 612-713-1516 or
Personal Financial Counselor: 612-297-2826

Mental Health

Anything related to mental well-being, such as anxiety
and depression.

Director of Psychological Health: 612-713-1224
Veterans Center: 877-WAR-VETS (927-8387)

Sexual Assault Prevention and Response

For questions regarding sexual violence and sexual assault,
or reporting options.

Sexual Assault Response Coordinator: 612-713-1315
934 SAPR Hotline: 612-386-8128
DOD Safe Helpline: 1-877-995-5247

Spiritual Well-Being

Have questions about spirituality and what does this mean
on a spiritual level? Or maybe questions about religion?
Or moral injury?

Chaplain Corps: 612-300-7064 or 612-713-1227

Violence Prevention

Concerns regarding any form of personal violence (i.e.
domestic violence, sexual violence, workplace violence,
stalking, suicide (violence towards oneself)).

Violence Prevention Integrator: 612-713-1159

General Information for Military and Family

24/7 support for military personnel, spouses, family
members and survivors on a variety of topics.

Military One Source: 1-800-342-9647

Emergency and Crisis Hotlines

Suicide Prevention Lifeline: 1-800-273-8255
National Domestic Violence Hotline: 1-800-799-7233
National Human Trafficking Resource Center:
1-888-373-7888
Crisis Text Line: 24/7 crisis response via text:
Text HOME to 741741

Helpful Links:

[CDC Covid-19 Website](#)

[Symptoms of Coronavirus](#)

[Testing for COVID-19](#)

[Cloth face coverings](#)

[Social Distancing](#)

[What to do if you are sick](#)

Language Makes a Difference

By Liz Swanson, SARC

In the middle of a Minnesota winter it's hard to remember what a good rainstorm feels like. However, I'm sure we can all think of a word or two to describe them. Loud, scary, and even dangerous come to mind. Others are inconvenient or annoying as they make us cancel plans and put us in a place where we are cold, wet, and uncomfortable. But I guess it also depends on your perspective.

Growing up, my neighbor was a meteorologist and whenever there was a big storm coming you would see him outside in the heavy rain pointing in awe of the threatening clouds heading in our direction. In addition, I often hear newscasters say "our farmers will be happy" as they introduce the next storm on the radar. Because, as we all know, a good down pour is essential for the growth of crops. Unfortunately, life comes with many metaphorical storms. But lucky for us, we can always shift our perspective to see it through the eyes of the meteorologist or even possibly, a farmer.

This was an excerpt from the Prevention Connection Newsletter.

For more information on changing our perspective go to:

<https://www.selfgrowth.com/articles/change-your-mind-by-changing-yourperception-perspective>

<https://www.harleytherapy.co.uk/counselling/what-isperspective.htm>

Maximizing Your Credit Score - Saving Money and Reduced Headaches!

When: Saturday, March 6th, from 1200-1300 hours

Where: Bldg 709-SFS, Rm 102/CATM Classroom from 1200-1300

Instructor: LtCol Mark Hesser

Why people want to attend: This course will give tactical tips and tricks to maximize your credit score. Credit and Credit scores affect many parts of our lives including insurance costs, credit card rates and fees, car loans, mortgage rates, and even employment. The instructor has 20+ years of experience helping increase credit scores in his civilian career working to help people secure the lowest rates. We will discuss what factors increase or decrease your scores on a daily basis. Some simple changes can increase scores by 100 points!

Ask for Attendees: An eagerness to learn the simple factors affecting Credit and how it impacts your own scores!

Fiscal Year 2021 UTA Schedule

<u>Month</u>	<u>Primary</u>	<u>Alternate</u>
March 2021	6-7	27-28
April 2021	17-18	24-25
May 2021	22-23	N/A
June 2021	5-6	26-27
July 2021	15-16 April	24-25
August 2021	7-8	28-29
September 2021	11-12	25-26

934th AW SQ Mission Videos are live!

Would you like to know more about other units within the 934th Airlift Wing?

Check out the 27APS Mission Video [here!](#)

Check out the CES Mission Video [here!](#)

*Links work off-network

Scholarship Resources Megalink!

Are you or a famliy member going back to school?

[Click here](#) to check out this amazing list of scholarship opportunities for active duty, reservists and veterans!

Community Resources Megalink!

Looking for military resources in your community?

[Click here](#) to check out this amazing list of resources for active duty, reservists and veterans!

2021 Enlisted Promotions

March

MSgt Broadie, Christopher ASTS
MSgt Eley, Brandon OPS
MSgt Lentsch, Nathan CE
MSgt Morton, Jeffrey AMXS
MSgt Trauba, Brandon AES
TSgt Brooks, Andrew SFS
TSgt Kautto, Mathias CE
TSgt Kolanda, Sarah FSS
TSgt Lundborg, Hayden COMM
TSgt Rutland, Bevin AW
TSgt Vanzee, Derick AMXS
SrA Beauchem, Jacob LRS
SrA Massaquoi, Anaphew CE
SrA Ohanlon, Shayleigh CE
A1C Flores, Adam SFS
A1C Safo, Alex ASTS
Amn Karnquee, Kelvin LRS

Welcome Newcomers!

March

Maj Axtman Michelle MSG
Capt Thiele Joshua AES
2Lt Boer Matthew AES
MSgt Head Deannndra MXG
SSgt Carr Courtney AS
SSgt Van Houdt Brandon LRS
SrA Leddick Timothy AW
SrA Young Abayomi FSS
A1C Lang-Fruend Jordan AMXS
AB Rosenberger Samantha FSS

Award Winners!

Federal Executive Board 2020 Civil Servant of the Year Awards

Customer Service: Tiffany Logan MXG
Excellence Beyond Expectations: Kirsten O'Brien ASTS
Unsung Hero: Bradley Mortenson ASTS
Leadership: Jonathan Polos ASTS
Innovation: Brent Voss MXS

4th Quarter Winners

AMN: SrA Blake Roberts APS
NCO: TSgt Charles Foster ASTS
SNCO: MSgt Joshua Duenow AMXS
CGO: Capt Charles Bessel MXS
FGO: Maj John Lunieski AES
Team: Dining Facility FSS
Innovation: Dining Facility FSS

2020 Annual Awards

AMN: SrA Paul Heiman SFS
NCO: TSgt Gildardo Allende SFS
SNCO: SMSgt Amanda Millsap AWS
1st Sgt: MSgt Kelley Lasiewicz ASTS
CGO: Capt John Kupka 27 APS
FGO: Maj Luke Nelson AWS
Civilian Sup: Mr. Corey Scott SFS
Civilian Non Sup: Mr. Johnathan Radford SFS
Team: Command Post AWS

Social Security Payroll Tax Deferral

The Consolidated Appropriations Act, 2021 was passed and extended the period for collecting deferred 2020 Social Security taxes. The period for collection is now January 1 through December 31, 2021 (instead of January 1, 2021 to April 30, 2021).

Key Points:

- The amount of Social Security taxes deferred in 2020 will be collected in 24 installments between pay periods ending January 16 and December 4, 2021.
- Normal 6.2% Social Security tax withholdings will also be deducted from your pay, beginning January 2021.
- Beginning in January 2021, your myPay LES Remarks section will show the 2020 deferred OASDI collection amount as well as your remaining balance to be collected.
- If you separate or retire before December 4, 2021, and prior to the deferred Social Security tax being collected in full, you are still responsible for the remainder of your Social Security tax repayment. The unpaid balance will be collected from your final pay. If there are insufficient funds to collect the full amount, you may receive a debt letter with instructions for repayment.

Background:

Pursuant to IRS Notice 2020-65 and at the direction of the Office of Management and Budget and Office of Personnel Management, Social Security (Old Age, Survivors, and Disability Insurance) or "OASDI" tax withholdings were temporarily deferred from September through December 2020 and will be collected from wages paid between January 1, 2021 and December 30, 2021, for employees who had wages subject to OASDI of less than \$4,000 in any given pay period. These actions were in response to the Presidential Memorandum issued on August 8, 2020.

For additional information to include Frequently Asked Questions, visit:

<https://www.dfas.mil/taxes/Social-Security-Deferral/>

IRS information:

- Tax Deferral Implementation:

<https://www.irs.gov/newsroom/guidance-issued-to-implement-presidential-memorandum-deferring-certain-employee-social-security-tax-withholding>

- W-2 Reporting:

<https://www.irs.gov/forms-pubs/form-w-2-reporting-of-employee-social-security-tax-deferred-under-notice-2020-65>

934th Development Team News:

934 Airlift Wing now has a Development Team that will be coordinating numerous types of learning opportunities.

If you want to lead a discussion or if there is something you are interested in learning please contact:

MSgt Daphnee Powellbills - daphnee.powellbills@us.af.mil

SSgt Mathew Chalupa - mathew.chalupa@us.af.mil

SSgt Phillip Hanson - phillip.hanson.3@us.af.mil

SSgt Casey Lindsey - casey.lindsey.1@us.af.mil

A Message from Rita Shedd, DPH

Rita Shedd, LICSW, Director of Psychological Health

Office Phone: 612-713-1224

Air Force Cell Phone: 612-919-2683

Email: rita.shedd@us.af.mil

Rita is available full time and all UTA days, to provide individual confidential counseling, stress management and referral for all Airmen and their spouses. Rita provides crisis intervention, command consultation and training for all psychological health issues.

[DPH Overview Video](#)

DISCUSSION:

All but one of the organizational email accounts for the Military Personnel Flight sections have been restored. Below is the breakdown of what each section supports and their contact info.

Force Management – Currently Vacant, but monitored

Phone: 713-1502

Email: 934.FSS.FSMPM@us.af.mil

- Awards and Decorations
- Classifications / Retraining
- Evaluations
- Gains / UPMR
- Overgrade / Overage
- Military Qualifications

Career Development – Section Chief SSgt Ridley

Phone: 713-1503 or 713-1486

Email: 934.FSS.FSMPD@us.af.mil

- DD Form 214
- Discharges / Separations
- Promotions / Demotions
- HYT / MSD Extensions
- AGR Orders
- Commissioning
- Special Duty Pay

Personnel Systems Management – Section Chief TSgt Carlson

Phone: 713-1557

Email: 934FSS.PSM.EOM@us.af.mil

- Database Integrity
- MilPDS Products
- Personnel Systems Access
- Passports

COVID-19 K-12 Distance Learning Support Grant (DLSG) Overview

The purpose of the COVID-19 K-12 Distance Learning Support Grant is to mitigate the negative financial impact a family experiences by implementing their school district's distance learning or hybrid learning plans by providing a one-time grant in the amount of \$3,000.

Learn more here:

<http://MinnesotaVeteran.org/CovidRelief>

Customer Service Hours:

Education and Testing hours:

Fridays prior to the UTA testing will be @ 0800
(no more than 12 people at a time)

Saturday of the UTA testing will be @ 0800
(no more than 12 people at a time)

See below requirements for testing:

1. Members are required to wear a mask
2. Members are required to wash their hands prior to entering
3. Members are required to bring their own pen to sign in
4. Members are required to use hand sanitizer (provided by the testing room) prior to touching their computer
5. Members are required to wipe down their computers before and after their test (wipes provided by the testing room)

*If you have any questions or concerns please get with SMSgt Amber Knight or Ms. Desiree Felker at ext. 1256

Finance Customer Service hours:

1. FM customer service will be provided from 0700-1100 and 1200-1600 on Saturdays of the Oct, Nov and Dec UTAs. Customer service will be provided from 1130-1530 on Sundays of the UTAs. Sundays 0700-1130 will be closed for unit training (white space).
2. Org boxes for MilPay and Travel Pay are:
 - a. 934AW.FM.MILITARY_PAY@US.AF.MIL
 - b. 934AW.FM.TRAVEL_PAY@US.AF.MIL

3. POCs for MilPay and Travel Pay customer service inquiries during the "Team A - UTAs" of October, November, and December will be Allison Whitbeck at 612-713-1411 and Brian Ching at 612-713-1406.

4. POCs for MilPay and Travel Pay customer service inquiries during the "Team B - UTAs" of October, November, and December will be TSgt Ruggles at 612-713-1411 and Brian Ching at 612-713-1406.

MPF & ID Section hours:

Primary UTA only
Sat 0800-1100 & 1200-1500
Sun 1300-1500

Weekdays by appointment only. Click the following link to book your appointment: <https://idco.dmdc.osd.mil/idco/#/>

PIN resets/CAC Unblocks will be "Walk-Ins".

DFAC Food hours:

Breakfast 0615-0715
Lunch 1030-1130

AAFES Shoppette Customer Service hours:

0900-1700 on Sat & Sun of the UTAs

Royal Hot Plate hours:

0700-1400 on Sat & Sun of the UTAs

Services Club Bar & Grill hours:

1530-2200 on Fri & Sat of the UTAs

The Fitness Center is Open for Business!

Effective 19 Feb 2021, the Fitness center operations is changing with the change to HPCON B and 24/7 access ([details here](#))

Visit www.pickfit.com/934Fit to book your time.

Note: Website cannot be used on government computers and the "F" in "Fit" should be capitalized.

Make an account to start signing up for a slot.

Members may only sign up for ONE slot per day.

Members must use their gym issued card to scan in at the front desk.

Members must have their temperature taken upon entry.

Locker rooms are not open, you may use the bathrooms to change.

Members must have their facemask on AT ALL TIMES (subject to change)

No, we are not allowing basketball nor floor hockey games until further notice.

Work out times start on the hour and end at the 45 minute mark. ABSOLUTELY NO ACCEPTIONS

If you're early you may be asked to wait to allow for our sanitation procedures to be finished.

If you're still in the gym past the 45 minute mark you will be asked to leave.

Drinking fountains are currently unavailable, we have bottled water for \$1.00, cash only please.

New Health Promotion Courses

By Eric Neal, Wing Exercise Physiologist

Do you struggle with weight management? If you do, I understand your pain. My struggle with weight management is the reason I obtained degrees in Exercise Physiology and Human Nutrition and Foods.

Recently I discovered some new science that I have been applying for myself and it has been working very well. Since I started applying these techniques I've cut over 35 lbs and reduced my body-fat percentage by 9%. I've also improved my 1.5 mile run time to 11:25.

Based on the information collected in the Community Action Plan by the Community Action Team, people identify weight management as an area they want to improve. Well, you asked for it and here it is, as I have written 4 new courses and implemented 5 new courses to Health Promotion classes based on the latest science that I've been applying to get my results and have made it available to you.

I will be offering courses during the UTA's until Fitness Testing resumes while currently working on videos of the courses for your availability at any time of your choosing that you may follow up with question and answers by contacting me at eric.neal.4@us.af.mil. Exercise 101 and Nutrition 101 are now available for viewing.

I recommend you take advantage of attending these courses as they will only be available during both until resumption of fitness testing. The courses will remain available on weekdays following this period

For additional Health Promotion resources [click here](#).

Course Schedule: (Sign up link 934 AW Health Promotions Reservations is within above link on the right hand side)

March UTA

6 March 0800-0930 Cardiovascular Intervention

6 March 1000-1130 Strength Intervention

Recipe of the Month

Goo

Template Recipe

1 Scoop Muscle Tech Pure Series 100% Whey Protein

2 TBSP Good and Gather Almond Butter

2 Fl. Oz. Fair Life Skim Milk.

Stir Ingredients to consistency and gel in refrigerator until you are ready to eat.

Protein 36.25 grams, Carbohydrates 15.5 grams, Fiber 4 grams, Sugar 4.5 grams Fat 20 grams Sat Fat 3.5 grams
Calories 370

The recipe listed above is a template to many recipes that can be used. Different recipes will be slightly different for nutritional content. The protein listed is free of artificial sweeteners and can be found in chocolate and vanilla flavors. If you are using vanilla flavored protein, I recommend adding about a 1/2 TSP of cinnamon for flavor and nutritional benefits. Additional flavors of this almond butter include honey, dark chocolate, and vanilla. I like to keep on hand both flavors of the protein and all 4 flavors of the almond butter for variety. I like consuming this recipe as a snack or a pre-workout meal, but never as postworkout as it contains a lot of fat and fiber. Fat and fiber slowing down the digestion of this meal is the reason I do not suggest for post-workout. I definitely recommend you try this as a snack, as it is a very tasty, high protein, low carbohydrate, healthy fat meal you will enjoy.

2021 Virtual Teen Aviation Camp

We are pleased to announce the application period for the 2021 Virtual Teen Aviation Camp is now open! The camp will be conducted 14-25 June 2021 in partnership with Air Force Aero Clubs and offers an introduction to the field of aviation and opportunities for careers and leadership roles within the Air Force. A combination of web-based presentations and discussion groups, along with self-paced course materials provide camp participants with the knowledge to complete the Private Pilot Exam and begin their journey toward earning a Private Pilot License! The [linked information sheet](#) and [application](#) provides additional details on eligibility and application process. Completed [applications](#) must be submitted by a parent or guardian no later than 14 April 2021 through the AF Camps workflow box at: AFSVC.SVPY.Camps@us.af.mil and selections will be announced no later than 23 April 2021.

MARCH 2021

LUNCH MENU
934TH COMMUNITY ACTIVITY CENTER BLDG. 807
PHONE 612.713.1655

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 CHICKEN KIEV	2 BEEF STROGANOFF	3 CHICKEN ENCHILADA	4 GRILLED PORK CHOP	5 BAKED FISH BAR & GRILL 1530-2200	6 UTA BAR & GRILL 1530-2200
7 UTA CLOSED	8 BBQ PULLED PORK	9 LASAGNA	10 KOREAN SPECIAL	11 SPINACH ARTICHOKE CHICKEN	12 FRIED COD	13 CLOSED
14 SPRING FORWARD CLOSED	15 SPAGHETTI W/ MEATBALLS	16 BREAKFAST SPECIAL	17 Hawaiian CORNED BEEF, CABBAGE & ROASTED RED POTATOES	18 CHICKEN A LA KING	19 BAKED FISH	20 1st Day of Spring CLOSED
21 CLOSED	22 BUFFALO CHICKEN SANDWICH	23 BACON WRAPPED CHICKEN	24 BEEF STEW	25 PORK SCHNITZEL W/CABBAGE	26 FRIED COD	27 EARTH HOUR CLOSED
28 CLOSED	29 ROAST CHICKEN W/ POTATOES	30 CHILI TORTILLA BAKE	31 SWEET AND SOUR CHICKEN	<p>Hours of Operation Monday to Friday Lunch 1100-1300 Holidays Closed</p>		

Fitness Brag Program!

The Fitness Center is starting a new fitness program on 1 February 21, where members working out can be on top of the board and bragging rights is multiple categories.

Please see attached for additional information and if you have any questions please contact the Fitness Center at ext: 1496.

More info [here](#).

Put your muscles where your mouth is

Fitness Center Brag Board

Everyone loves a little competition, why not show it off?
Participate in one or more event and have your name displayed for all to admire!

- Stair stepper
- Bench press
- Dead lift
- 2000 M Row
- Burpees
- Squat
- Push-ups
- Sit-ups
- Tank pull
- Lap run



MilTax

FREE TAX SERVICES

- **FREE** e-filing tax software to account for MilLife - everything from multiple moves to combat pay
- Free support from MilLife consultants, specially trained in complex tax situations
- Prep and file anytime, anywhere and save your progress as you go
- Software calculations are 100% accurate, guaranteed by the software provider

TAKE COMMAND OF YOUR TAXES.

To get started, visit MilitaryOneSource.mil
or call 800-342-9647 to schedule a consultation.



MilTax is a benefit provided by the Department of Defense exclusively for eligible service members and family members through Military OneSource.

My MilLife Guide... Your Way to Better Health

**Tackle stress and challenges with eight weeks
of wellness texts sent directly to you.**

My MilLife Guide is a text-based program that delivers the expertise of the Military Health System, Military OneSource and other government agencies to your mobile device. Manage COVID-19 stress and day-to-day challenges with tips, tools and more.

How My MilLife Guide works

When you sign up for My MilLife Guide as a service member or spouse, you will receive text messages four times per week to help you focus on what's most important as you take care of yourself and your family. It's like having a portable health and wellness coach who will:

- Start each week by asking you to set a small goal.
- Offer reminders, tips and suggestions throughout the week for small tasks that are easy to accomplish.
- Connect you with free tools and resources developed for the military community.

How My MilLife Guide can help

My MilLife Guide connects you with proven resources that can help with:

- Self-care
- Sleep issues
- Parenting
- Personal finance
- Career goals
- Education
- Health care
- Non-medical counseling

Sign up today for My MilLife Guide!

- * Service members - text **MilLife SM** to GOV311
- * Spouses - text **MilLife Spouse** to GOV311

Call Military OneSource anytime, 24/7 at 800-342-9647

Sign up for My MilLife Guide. Visit www.MilitaryOneSource.mil/texts.





SECRETARY OF THE AIR FORCE
WASHINGTON

16 FEB 2021

MEMORANDUM FOR ALL MAJCOM-FCOM-FOA-DRU/CC
DISTRIBUTION C

SUBJECT: Department of the Air Force Guidance on Use of Masks

References: (a) Executive Order on Protecting the Federal Workforce and Requiring Mask-Wearing, January 20, 2021
(b) Executive Associate Director Office of Management and Budget Memorandum, "COVID-19 Safe Federal Workplace: Agency Model Safety Principles," 24 January, 2021
(c) Secretary of Defense Memorandum, "Use of Masks and Other Public Health Measures," 4 February 2021
(d) Air Force Surgeon General Memorandum, "Medical Guidance on 3D Printed N-95 Respirators, Face Masks, and N-95 Mask Shields/Covers," 1 April 2020
(e) Department of the Air Force memorandum, "Department of the Air Force Guidance on Use of Cloth Face Coverings," 5 April 2020, *hereby rescinded*
(f) AFI 36-2903, *Dress and Personal Appearance of Air Force Personnel*, 7 February 2020
(g) AFI 10-2519, *Public Health Emergencies and Incidents of Public Health Concern*, 10 December 2019
(h) US Centers for Disease Control and Prevention CDC Face Covering:
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/about-face-coverings.html>

This memorandum is issued pursuant to References (a), (b), (c) and (d) relating to the use of masks to prevent the spread of illness. This memorandum rescinds and replaces reference (e).

The Department of the Air Force (DAF) is committed to taking every precaution to ensure the health and well-being of our military members, civilian employees, and their families in response to the Coronavirus Disease 2019 (COVID-19) pandemic. The DAF supports, and will continue to implement, all measures necessary to mitigate risks of the spread of the disease.

In accordance with references (a), (b) and (c), and except as provided below, effective immediately all individuals on Department property and all individuals performing official duties on behalf of the Department from any location other than the individual's home, including those who have been vaccinated, will wear masks and maintain six feet of physical distancing.

In addition to identified Department of Defense exceptions for mask wear, the DAF-wide exceptions are as follows:

- (1) when necessary to reasonably accommodate a religious belief;
- (2) when underlying health conditions that prohibit the wear of a face covering exist and the individual is in possession of medical documentation from a health care provider outlining such a condition and the restrictions the condition places on wear of a face covering;
- (3) when outdoors and proper physical distancing can be maintained;
- (4) when actively participating in physical fitness activities either indoors or outdoors and either proper physical distancing is maintained or additional measures are implemented to mitigate the threat of transmission;

- (8) when clear or unrestricted visualization of verbal communication are essential to safe and effective operations

Per reference (c), I hereby delegate categorical or case-by-case exception authority to the requirement to wear a mask, when implementation will significantly impede mission accomplishment, to officials at a level no lower than a general officer in the grade of O-7, Senior Executive Service member (or equivalent), or, for installations that do not have an official at these levels in command, O-6 installation commanders. Upon approval of exceptions, commanders will share information up the chain of command for situational awareness.

This guidance applies to all:

- Total Force Military Personnel
- DoD Civilian Employees (including Non-Appropriated Funded Civilians)
- Family Members
- DoD Contractors
- All other individuals on DoD property, installations, and facilities

Additionally, I hereby delegate authority to The Judge Advocate General, Air and Space Forces, to issue additional categorical and case-by-case exceptions for modifications to the requirements contained in reference (c) pertaining to wear of masks, distancing, and other public health measures as necessary to conduct military justice-related proceedings and other legal representational activities.

I expect all individuals possessing delegated exception authorities pursuant to this memo to review references (a), (b), and (c) and remain consistent with the intent of the documents as they evaluate categorical and case-by-case exceptions. Our charge is to defend the nation, both with the execution of our duties and through our collective public health measures, to include the wear of masks. When making an exception decision, all individuals possessing delegated authority must weigh the operational, readiness or safety necessity of conducting a mission or task without a mask against the risk of allowing the spread of COVID-19.

We expect installation commanders to coordinate their actions with mission and installation partners. Commanders at a DAF-led joint base should refer to their Joint Basing Memorandum of Agreement for details on installation support function responsibilities and ensure proper coordination with their supported component for mask exceptions. Installation commanders at non-joint bases will coordinate the mask exceptions with mission partners. If installation commanders cannot resolve the conflict, refer the issue to the next level of command.

Additional Mask Guidance:

Masks are not required when Occupational Personal Protective Equipment (PPE) is being used (e.g., PPE used by personnel on the Respiratory Protection Program, surgical masks in the healthcare setting, fire fighters wearing supplied air respirators, Airmen or Guardians wearing CBRN masks, etc.)

Commanders will ensure masks worn by uniformed military members are conservative, professional, and in keeping with dignity and respect. Any cloth items worn as face coverings (i.e., neck gaiters, neck warmers, balaclavas, etc.) should be functional, clean, and should cover the mouth and nose.

For civilian employees, commanders must either furnish masks or provide a uniform allowance per AFI 36-128, *Pay Setting and Allowances*, 17 May 2019.

Commanders will ensure compliance with applicable labor relations obligations to the extent such obligations do not conflict with the agency's ability to conduct operations during this emergency.

Surgical N-95 respirators should be reserved for health care workers but may be worn by others when required. Commanders may authorize the optional wear of other types of N-95 masks, surgical-style masks and protective gloves in consultation with local medical professionals.



JOHN P. ROTH
Acting

cc:

AF/CV

AF/CC

SF/CV

SF/CC