

Vol. 19, No. 6/June 1997

U.S. AIR FORCE



VIKING FLYER

934th Airlift Wing, Air Force Reserve Command, Minneapolis-St. Paul International Airport Air Reserve Station, Minn.

*Spouses,
volunteers
enjoy
special
day*

**A spouse orientation
flight and volunteer
appreciation luncheon
were hosted by the
934th Family
Readiness Program
in May**

▶ See Page 13



Staff Sgt. Mike Dvorak

Col. Michael Gjede,
wing commander
Maj. Steven Hatcher,
public affairs director
Mark Davidson,
chief of PA
Cherie Huntington,
editor/PA specialist
Senior Master Sgt. Mark Davidson,
superintendent
Master Sgt. Darrell Habisch,
NCOIC
Master Sgt. Tim Turner,
Tech. Sgt. Janet Byerly,
Staff Sgt. Larry Dean,
newspaper staff
Tech. Sgt. Greg Krajewski,
Staff Sgt. Robert Walz,
photographers

Unit Public Affairs Representatives
Staff Sgt. David Mattson - 27th APS
Staff Sgt. Laura Taylor - 934th MXS
Master Sgt. Genel Kampf - 934th OSF
Tech. Sgt. Bernadette Koehle - 934th AES
Staff Sgt. Niklas Hammarberg - 934th SPS
Staff Sgt. Michael Sanford - 934th ASTS
Staff Sgt. Robert Walz - 934th CF,
(UPAR of the Year 1996)
Senior Master Sgt. Timothy Tamlyn -
934th CES
1st Lt. Scott Brady - 96th AS
Staff Sgt. Michael Dvorak - 934th LSS
Master Sgt. Ruth Duffy - 934th SVF
Staff Sgt. Shannon Armitage - 934th AW

On the cover

Susan
Karpinski, wife
of Tech. Sgt.
Richard
Karpinski, 96th
Airlift Squadron,
enjoyed the
spouse
orientation flight
May 3.
See story,
Page 13.



Staff Sgt. Mike Dvorak

This funded Air Force newspaper is an authorized publication for members of the U.S. military services. Contents of the *Viking Flyer* are not necessarily the views of, or endorsed by, the U.S. Government, the Department of Defense or the Department of the Air Force. The editorial content is edited, prepared and provided by the 934th Airlift Wing Public Affairs Office, Minneapolis-St. Paul International Airport Air Reserve Station, 760 Military Highway, Minneapolis, MN 55450-2000, DSN 783-1217 (fax, Ext. 1210) or commercial (612) 713-1217. All photographs are U.S. Air Force photographs unless otherwise indicated. The deadline for unsolicited submissions is Friday, one week prior to UTA.

Commentary

'In the blink of an eye'

Hot communications technology races ahead

Col. Michael Gjede
wing commander

Technology. It affects each and every one of us in our homes and in our work places. At the 934th, we're particularly impacted in the area of communications.

Over the past three years, we've upgraded two important areas of communications: computers and telephones. There are about 450 computers currently assigned to the base, and nearly all of them are connected to our Local Area Network. The LAN is a wonderful tool because it allows us to send data to all parts of the world in the blink of an eye.

Our new telephone system increased the number of phone lines from 1,700 to 2,700, with an overall capacity of 10,000 lines.

Everyone is aware of the Internet, and the Air Force is no exception. Many

bases and organizations have a web page, allowing its people to communicate with people at other locations. The Internet opens the Air Force community to the public, so it's important to reflect accurate, cleared data. As a reminder, all of our equipment is government-owned, and there are strict rules on what is not permissible while accessing the Internet.

An area needing an upgrade is our radio communications. Future land mobile radios will be programmable, digital and trunked. The base has unfunded requirements on the books for our future radio needs.

We've experienced a great deal of change in our lives with regard to communications technology. It has touched many of the day-to-day systems we use. The future holds more changes, and I know we'll adapt to them as they arrive. (See the communications for section, Pages 7-12.) □

Eye on safety vigilance

Challenging missions require Reserve members' best

Maj. Gen. Robert McIntosh
chief, Air Force Reserve Command,
commander, Headquarters AFRC

We have lost a number of good people recently in two aircraft accidents. Causes for each are still being determined, and we will change whatever we must to prevent them from happening again. (See news brief, Page 3, on Portland, Ore., investigation report.)

The workload surrounding our support of the Air Force continues to

be high. Air Force Reserve Command people are very busy and are deployed to many points around the globe. Each of us must ensure that we do our share to accomplish challenging missions in a safe manner, and that we help those working with us consider safety as a top priority. With a focus on professionalism and safety, I am confident we can successfully perform any mission given us.

We are in a demanding time. This requires each of us to step up to the challenge and not settle for just good enough. In times like these, it's easy to ask yourself if it's worth it or if we can continue at this pace.

Believe me, your contributions and participation are important. It's worth it — to the Air Force and to the nation! □

UTA schedule

July 12-13	Nov. 1-2	▶ June UTA
Aug. 23-24	*(Family	pay should be
Sept. 6-7*	Day,	deposited by:
Oct. 4-5	Sept. 7)	June 18.

World

Reserve sees force changes

Force structure changes announced by Air Force officials May 2 impact reservists and civilians in five states. These changes are the result of mission changes and to meet Congressional directives. Many active-duty bases are also affected.

Most of AFRC's people reductions will occur at Travis Air Force Base, Calif., and McChord AFB, Wash., where the Air Force is continuing to pare down its C-141 fleet. Three additional units will face C-130 reductions:

- ▶ 913th Airlift Wing, Willow Grove Air Reserve Station, Pa., losing two C-130Es, 72 drill and 13 civilian authorizations.
- ▶ 302 AW, Peterson AFB, Colo., and 440th AW, Gen. Mitchell International Airport ARS, Wis., losing two C-130Hs each.

Also, Headquarters 4th Air Force is relocating some 425 miles from McClellan AFB in northern California to March Air Reserve Base outside Los Angeles in mid-1998.

In additional changes announced April 21, the 403rd Wing at Keesler AFB, Miss., will transition from WC-130H to WC-130J weather reconnaissance aircraft starting in October 1998. The 315th AW, Charleston AFB, S.C., will gain 165 reserve drill and 33 civilian authorizations when the host wing receives six more C-17 aircraft. The retirement of four C-141B aircraft at Charleston, however, will result in a decrease of 90 drill and 13 civilian positions in the 315th. (AFRCNS)

HC-130 crash report released

The Air Force has released the accident investigation report on the Air Force Reserve Command HC-130P that crashed off the coast of California Nov. 22. Nine crew members and one passenger were killed, and one crew member was injured in the crash.

In the opinion of the accident investigator, the airplane's engines ceased to operate due to a lack of fuel flow. There was insufficient evidence to determine why the fuel ceased to flow to the engines. (AFRCNS)

Junior officers' seminars begin

Reserve, Guard and active-duty junior officers from all branches of the service can apply now to attend leadership seminars this year.

Hosted by the Air Force Reserve Command Professional Development Center at Robins Air Force Base, Ga., Junior Officer Leadership Development Seminars are designed to enhance a junior officer's professional development in leadership, management and team building. Although designed primarily for officers in the ranks of second lieutenant through captain, the seminars are open to majors and lieutenant commanders with less than three years in grade, and uncommissioned officers on a per-site basis.

Future classes include:

- ▶ June 20-22; Naval Air Station Joint Reserve Base Fort Worth, Texas; 301st Fighter Wing: "Leadership, Teambuilding,

Officership and Motivation -- Tying it All Together;" **Maj. Hildee Kass-Robinson** at (972) 758-1930 during the day or leave message at DSN 739-7039 or (817) 782-7039; fax DSN 739-7143 or (817) 782-7143.

▶ Sept. 12-14; Portland, Ore.; 939th Rescue Wing; "Strategic and Tactical Planning for the Next Century;" **Val Sorensen** at DSN 638-4622 or (503) 335-4622; fax DSN 638-5269 or (503) 335-5269.

▶ Sept. 18-21; Charleston AFB, S.C.; 315th AW; "Investing in Tomorrow: Mentoring, Teaming, Leading with Officers and NCOs;" **1st Lt. Wendy Liles** at DSN 673-2018 or (803) 566-2018; fax DSN 673-3097 or (803) 566-3097.

▶ Sept. 18-21; NAS JRB New Orleans, La.; 926th FW; "Taking JOLDS to the Field: An Old-Fashioned Bivouac for Junior Officers and NCOs;" **Capt. Joel Ridenour** at DSN 678-3309 or (504) 678-3309; fax DSN 678-3418 or (504) 678-3418.

▶ Oct. 10-13; Westover Air Reserve Base, Mass.; 439th AW; "Leaders in Action: Contracting, Teamwork, Negotiating Results and Confronting Difficult Issues;" **Staff Sgt. Nicole Girard** at DSN 589-3565 or (413) 557-3565; fax DSN 589-2657 or (413) 557-2657. The e-mail address is: deborahfuller@439mdg_cc@westover.

▶ Oct. 10-noon, Oct. 13; Maxwell AFB, Ala.; 908th AW; "Honing My Leadership Skills" through dynamic physical and mental challenges offered by Air University's resources. The 910th AW, Youngstown-Warren Regional Airport Air Reserve Station, Ohio, will provide airlift support from selected northeast locations; **Capt. Ed Waller** at DSN 493-6303 or (334) 953-6303; fax DSN 493-2202 or (334) 953-2202.

○934th members should first contact either **Maj. Christopher Martin**, Ext. 1513, or **1st Lt. Chris Kiraiy-Thomas**, Ext. 1399 or leave messages at Ext. 1330. More information about JOLDS is available by contacting **Tom Obenland**, DSN 497-0262 or 1-800-223-1784, Ext. 70262, or checking the JOLDS homepage:

<http://www.afres.af.mil/hq/qi/qijolds.htm>

Also for junior officers, a total force Squadron Officer School will be offered July 14-Aug. 9 at Maxwell AFB, Ala. Reservists benefit from the shorter time frame as well as involvement in resident Professional Military Education.

○For details, contact the 934th Military Personnel Flight, Ext. 3542. (AFRCNS)

Interim uniform changes announced

The following dress and personal appearance issues have been approved by Air Force, effective immediately:

(Continued on next page)

Surfin' the VF

4-5 Wing flood relief efforts

7-12 Computer communications focus

13-14 Environmental news

Base gives from heart for flood relief

Members of the 934th Airlift Wing and its tenants raised more than \$5,600 May 1-4 for Department of Defense flood victims at Grand Forks Air Force Base, N.D.

More than \$5,000 and half a truckload of cleaning supplies were donated at a barbecue luncheon on May 1, according to **Mike Edwards**, cochair of the event and chief of security police. He cochaired the event with **Doug Wold**, avionics section supervisor.

"The members of the 934th, tenant unit people and base contractors opened their hearts and wallets to do something for their fellow DoD workers at Grand Forks," said Edwards.

The luncheon was attended by nearly 300 people. "The 20-member committee did everything for the lunch," said Edwards, "such as planning, set up, cooking, cleaning up afterwards, collecting and counting money, working the silent auction and bake sale tables, and getting tables and chairs back to

their owners after the event."

Many local businesses donated gifts for the silent auction. During the May unit training assembly, 934th Family Readiness Program staffers put collection cans in unit orderly rooms, gaining an additional \$500.

The wing also contributed 80 wooden pallets to a Twin Cities radio station fund-raiser April 25. Pallets were needed for packaging relief supplies prior to trucking to the Grand Forks area. □

World briefs ...

(Continued from previous page)

▶ The phaseout date for the women's old style mess dress blouse has been extended to Jan. 1, 2000.

▶ The mandatory wear date for the service hat for field grade officers and above has been extended to Oct. 1, 1998.

▶ The information in Air Force Instruction 36-2903 pertaining to the battle dress uniform enlisted chevrons is changed from, "Ensure chevron is fully visible" to "Ensure chevron is visible."

These changes will be incorporated into the next revision of AFI 36-2903, scheduled for release this month. (Headquarters Air Force Reserve Command message)

Members see new benefits at clubs

Air Force clubs have now implemented a new pricing initiative called "Member Value Pricing." The initiative creates value pricing for members and establishes a new policy requiring eligible nonmembers to pay a surcharge to use officers' and enlisted clubs if they are eligible for club membership, but decline to join. The breakfast surcharge is \$.50; lunch, \$2; and dinner, \$3. (AFNS)

Exchanges start new pricing strategies

Maj. Gen. A.D. Bunger, commander of Headquarters, Army and Air Force Exchange Service, reported a record year in dividends paid to military services organizations. Because of that success, new pricing strategies are being implemented. Dividends of \$224 million were paid to services, a per capita dividend of \$239 for every soldier and airman — the highest in AAFES' recent history, according to Bunger.

"Our new pricing strategy is called 'Four Ways to Save,'" he said. "The program offers savings for all our customers, with special emphasis on young families and junior enlisted personnel."

A new program is "OneHOTprice," high-demand merchandise with minimum savings of 25 percent off regular

prices and a maximum of 40-60 percent off.

The "Extra Value" program has been expanded, so significantly lower prices will be seen throughout the exchange daily, Bunger said. (AAFES Commanders' Newsletter)



Family readiness events set

▶ The Spring Festival and teddy bear silent auction will take place Saturday, June 7, 4:30 p.m., at the NCO Club.

▶ The grand opening of the new 934th Family Readiness Program building, located across from the Base Exchange, will be Sunday, June 8, 1-3 p.m. Everyone is welcome to attend. This is the Department of Defense's first joint-service family readiness facility.

☉ For information on FRP activities or volunteer opportunities, call Ext. 1516.

Paint-A-Thon needs volunteers

The wing needs volunteers for the annual Metro Paint-A-Thon. Preparation will be done after work on Monday, Aug. 11, and painting, after work on Thursday, Aug. 14. Volunteers paint the exterior of a local elderly or disabled person's house.

The official date of the event is Aug. 9, but the wing team elected to volunteer after work instead of on a "valuable summer weekend," said **Master Sgt. David Hammer**, wing historian. Work each day should last no more than three hours.

☉ To sign up or get more information, call Hammer, Ext. 1240, or **Master Sgt. David Cormier**, 934th Maintenance Squadron, Ext. 1354.

September military ball planned

The 96th Airlift Squadron is planning the wing's military ball, set for Saturday, Sept. 6, at the Hyatt Hotel, Minneapolis. Entree choices are steak or seafood, with desert, coffee and glass of wine in a commemorative glass. Tickets are \$30, with sales continuing through unit first sergeants until Aug. 15. □

Face-to-face with '500-year flood'

Staff Sgt. Larry Dean
public affairs

When flood waters crashed through levees and sandbags along the Red River and its tributaries in mid-April, nearly 20 members of the 934th found their lives impacted. Some dealt with their homes engulfed by the unstoppable flow of water while others served their neighbors and communities in flood relief efforts.

"I drove by and watched as the waters swallowed the streets of Grand Forks," said **Senior Airman Jamal Ahmed**, a 934th Maintenance Squadron worker and student evacuated from the dorms of North Dakota State University, Grand Forks, N.D.

"It struck me how serious this was when I came across a home and saw three very young children who were watching their parents walking through the water to quickly gather whatever they could from the house and put it into their truck," he said. "I wanted to take a picture, but it was so sad that I just couldn't. I will always remember seeing that."

For **Master Sgt. Ruth Duffy**, 934th Services Flight, her home took on water at the same time she was to deploy with her squadron for Readiness Challenge to Tyndall Air Force Base, Fla.

"I was to deploy on the 18th but didn't join my squadron until April 21st because of the floods," she said. "I live in Wahpeton, N.D., about four blocks from one of the tributaries of the Red River, and worked eight-hour shifts sandbagging the week before the floods hit."

She said the work was exhausting, but everyone pitched in, including school children. "It wasn't just the hard work, but it was very cold out while we worked to save what we could," Duffy said. "Even with all we did, you feel so helpless."

The area took a brutal beating before and during the flood with rain, then freezing rain turning into a blizzard

Reservists deal with their own flood woes plus help others in the community struggling with worse circumstances

dumping 11 inches of snow, worsening the blow of the floods. Wahpeton finally emerged from flood status May 12.

"My home didn't end up under water," Duffy said. "However, the ground was so saturated from nearby flooding that my basement took 12-18 inches of water just from the ground being so wet."

After returning from Readiness Challenge during the May unit training assembly, Duffy headed home Sunday evening to see what additional damage the waters may have caused while she was away. Thankfully, her home survived. Duffy then left for her annual summer assignment in Texas, teaching at the services technical school.

Capt. Susan Sedivec, 934th Aeromedical Evacuation Squadron, lives away from the inundated areas but joined in the sandbag efforts to protect facilities.

"This flood was the most devastating event I've ever witnessed with so many losing their homes unexpectedly," she said. "The Red River area gets some flooding every year, with rather predictable results. However, nobody could predict the severity of what happened this year."

Though total damage estimates will only be possible once the waters recede, the outpouring of public support is one common chord mentioned by each of the 934th members from in and around the flood stricken areas.

"People really came together to work around the clock sandbagging to prevent or delay waters from reaching areas," said **Staff Sgt. Joe Sablan**, 934th Maintenance Squadron. "Many found space in their homes to take in those who suddenly found themselves forced to evacuate for their own safety."

Sablan's wife is an active-duty sergeant assigned to Grand Forks Air Force Base, and the couple lives on the base. "She was working in the shelter set up to house those who needed temporary housing until waters receded," Sablan said. "I helped with sandbagging to protect areas from water and we also took people in at our home who needed a place to stay."

"It was so wonderful seeing how people bonded together during this," he continued. "People worked so hard together to do what they could to divert and hold back water. And others even went out looking for those who needed their help."

Maj. Marge Boldenow, 934th AES, helped family members in Grand Forks and worked as a volunteer in the shelter.

"I volunteered at the Devil's Lake Community College center and helped with unpacking food and clothing items and then making distribution to those in need," she said. "It was a real godsend that Grand Forks AFB was there and not one of the closed facilities. Although the city of Grand Forks looked like a war zone, the base at least had the only clean water."

"The floods have taken a real emotional toll," she continued, "and it's important for all to remember that the victims still need our support after the crisis is over, as people are working to begin their lives again."

(Editor's note: Staff Sgt. Larry Dean, staff reporter, encourages other reservists who were flood victims or flood relief workers to call public affairs, Ext. 1217. He will contact you during June UTA. Dean's direct phone on UTAs is Ext. 3550.) □

Excellence in all we do

Air Force leaders rely on sustained quality

(This is the third installment of a nine-part series on core values/competencies.)

Simply maintaining the status quo won't fulfill the mission for the Air Force as the service keeps pace with the rapidly-changing world of the next century, according to Chief of Staff **Gen. Ronald Fogleman**.

Ronald Fogleman.

Fogleman, Secretary of the Air Force **Sheila Widnall** and other senior Air Force leaders agree on the need to "develop a sustained passion for continuous improvement and innovation. This will propel the Air Force into a long-term, upward spiral of accomplishment and performance."

Such motivation is embodied in the core

value of "excellence in all we do." This, along with "integrity" and "service before self" form the core values for the Air Force's new strategic vision: "Global Engagement: A Vision for the 21st Century Air Force."

"True quality is embodied in the actions of Air Force people who take decisive steps to improve processes and products," Fogleman said. "It also applies to those who capitalize on quality as a way to enhance products, achieve savings and improve customer service. These people exemplify our core values."

"Excellence in all we do" applies to all Air Force products and services, personnel matters, community affairs, resource management and operations.

For personal excellence, she said, military professionals "must seek out and complete professional military education, stay in physical and mental shape and continue to refresh their general educational backgrounds."

She said community excellence is achieved when members of the organization can work together on the basis of trust and mutual respect.

"Excellence in all we do," she said, "also demands that we aggressively implement policies to ensure the best possible cradle-to-grave management of resources."

Operational excellence involves both internal and external operations. Internally, it's the way units deal with other organizations in the Air Force and applies from the smallest section to Air

Force Headquarters.

The external aspect applies to the way the Air Force interacts with the rest of the world as it conducts operations — sensitive to the environment in peacetime, responsive to national leaders and theater commanders in war.

"Core values make the military what it is; without them, we cannot succeed," Widnall said. "They are the values that instill confidence, earn lasting respect and create willing followers. Integrity, service before self and excellence in all we do are the three pillars of professionalism that provide the foundation for military leadership at every level." (AFNS, "Must Run")□

“ Seek out and complete professional military education, stay in physical and mental shape and continue to refresh ... general educational backgrounds. ”

— Widnall ”



What does 'excellence in all we do' mean to you?

“ Excellence in all we do means that if you are going to do something, do

it the best way you know. If you can't do your best on it, don't do it. Get some help and lean how to do it.

This applies in your personal and professional life.

Excellence in flying means we are constantly training, and we train to expect the unexpected. If we expect — then train for — the worst-case scenario, we will always be at the top of our form.

Excellence in all we do for aircrew members also involves being constantly evaluated by our peers, so we can never let our guard down. A gross mistake in flying will cost lives. The Air Force Reserve Command standard of excellence for aircrew training is one of the best in the United States, in my opinion, and helps us sustain the excellence in all we do.



Watts

Master Sgt. John Watts
Flight Engineer
96th Airlift Squadron □

World at your fingertips

Computers provide reservists with cutting-edge communications — and new dangers

World Wide Web, LAN, e-mail — these buzzwords all refer to the increased access to information through computer technology. Not to be left behind the corporate world, the Air Force is quickly defining the rules for transmitting and receiving information.

Computers now serve as integral communication tools, whether we're "talking" to someone across the hall or on the other side of the world, all with efficiency, simplicity and speed. Sometimes the human brain just can't keep up — and that's when all that simplicity and speed can get you in trouble.

This section offers an overview of at the latest guidance on computer communications. You can bet there'll be more in days to come. There are some beginning resources to check out, too.

Reflecting on the days of purely typewritten communications, "phone tag" and "pouch mail," here's a chance to reflect on the future: computer as communicator. (Section compiled by Cherie Huntington, editor.)□

Policy 'sourcebook'

- ▶ Via the Internet, see <http://www.af.mil/webpolicy/>
- ▶ Secretary of the Air Force memorandum, Clearance Procedures for Making Electronic Information Available to the Public, see above Internet site
- ▶ **Air Force Instruction 33-129**, Transmission of Information Via the Internet, and **AFI 33-119**, Electronic Mail Management and Use, available on Air Force Reserve Command InfoBase system
- ▶ Headquarters Air Force Reserve message 011133Z May 1996, World Wide Web Internet Policy
- ▶ Headquarters Office of the Secretary of the Air Force message 250312Z April 1996, Public Affairs Role in Internet and World Wide Web Site Development□

Surfing in shark-infested waters

Internet can lure unsuspecting users into 'enforced no swim' areas

Staff Sgt. Wayne Cloutier
437th Communications Squadron
Charleston Air Force Base, S.C.

An Internet browser can be a powerful tool in locating pertinent information related to your job. It can also easily be abused.

A recent analysis of World Wide Web abuse at an Air Force base detected more than 46,000 questionable accesses in a three-month period. Of that number, more than 11,000 were sexually explicit in nature.

It is important to remember that the first thing you need to "surf the net" is legal, Air Force purchased Internet browser software. With the new software, it is tempting to go out and surf. (**Editor's note:** This base uses Microsoft Explorer browser software.)

'Amazing source of information

New users of a browser feel the natural urge to have a look around to test this latest program, just as they might

try different fonts in an upgraded word processor. For this reason, the Air Intelligence Agency reviewed a small percentage of Charleston Air Force Base's personal computers.

One of the items they checked was where people had been on the Internet. Of those computers found with an Internet browser, all had been to non-military related sites. The sites visited ranged from a "Beavis and Butthead" page to on-line dating services and graphic adult sites.

New guidance, Air Force Instruction 33-129, Transmission of Information Via the Internet, reemphasizes government communications systems and equipment are for official and authorized purposes only.

Some of the unauthorized uses are: those involving lewd or sexually explicit materials, chain letters or mailings, private commercial activities and any other uses that would reflect adversely on the Air Force or Department of Defense.

Remember, before you surf, know

what waters you are entering and that you are going out for official reasons.

Look out for viruses

As you roam the Internet and download files, you might want to think about viruses. You never know what might be lurking in the file you download or even the home page that is loaded into your memory so you may view it. Anti-virus software is only effective if you use it and keep it updated.

More than 60 viruses are created each month. If you miss just one month of software updates, you allow these new strains of viruses to access your system undetected. Even the updates are worthless if you do not bother to run the virus checker. Contact your unit computer systems security officer if you have not been getting anti-virus updates.

For more on Internet use and security, contact **Adam Pugh**, Automated Security Incident Measurement System monitor, Ext. 1265. (Courtesy *intercom magazine*)□



McIntosh

Information superiority

*Valuable weapon can result
in 'unfriendly fire'
if you don't follow current policies*

Maj. Gen. Robert McIntosh
chief, Air Force Reserve Command,
commander, Headquarters AFRC

Over the past few months, we've all become increasingly aware of the criticality of information protection to our core competency of information superiority. Central to our ability to protect information is our understanding of the rules of the road for electronic mail — e-mail, and the transmission and receipt of information over the Internet. Two recent Air Force instructions, 33-119 and 33-129, address these issues.

Electronic mail

Air Force Instruction 33-119, March 1, 1997, Electronic Mail Management and Use, is available on the Air Force Reserve Command InfoBase, and the AFRC web site: www.afres.af.mil. It lists responsibilities for users and managers of Air Force electronic mail, facsimile, telephone and other messaging systems. This instruction applies to all uses of Air Force e-mail systems by Air Force

organizations, personnel and contractors, regardless of the classification of the information transmitted or received.

▸ The Internet is an inherently unsecure network. Interception of information can occur at any point along the way. To prevent unauthorized disclosure of information, sufficient access and security controls are required to protect the information.

▸ Air Force employees who use federal government communications systems do so with the understanding that consent to monitoring is part of the individual's authorization to use the service. Use includes any access, incidental and/or personal, authorized or unauthorized.

▸ Under no circumstance will monitoring include reading individual e-mail messages without written direction by the commander or local law enforcement officials.

▸ The Privacy Act of 1974 safeguards individuals against invasion of personal privacy. As such, the privacy of an individual is directly affected by the electronic collection, maintenance, use, and/or dissemination of personal information.

Internet

Air Force Instruction 33-129, Jan. 1, 1977, Transmission of Information Via the Internet, is also available on the AFRC InfoBase, as well as the AFRC web site. It outlines responsibilities and procedures for accessing information and properly establishing, reviewing, posting and maintaining Internet access. It also covers the responsibilities and procedures for sending e-mail across the Internet.

▸ Air Force e-mail systems are provided to support Air Force missions; e-mail systems should only be used for official, authorized and ethical activities that are in the best interest of the Air Force. We are reminded that government hardware and software are provided for conducting official and authorized government business.

▸ Because the Internet is a public network, access controls are essential to reduce the risk of unauthorized access to information on the Internet. The Internet access available to members at home and work is an additional security factor. Operational security rules, training and education apply to all forms of communication, written and verbal. Users of government computers must be made aware that policies against communicating with unauthorized personnel also apply to Internet communications.

I encourage each and every one of you to continue your efforts to meet the objectives of information protection. Information superiority is a serious matter and must be an integral part of our daily activities. We must ensure all appropriate safeguards are in place and monitored to afford the highest levels of protection of our electronic mail.

Senior leader support is essential to getting the word out and ensuring compliance at all levels throughout AFRC. □

E-mail 'rules of the road'



Technology has been moving faster than written instructions — but now the word's on the street: walk softly and carry an Air Force instruction

Some personal e-mail is O.K. Engaging in illegal activity on the Internet is not.

Between those extremes, people sometimes wonder where to draw the line.

Now, courtesy of the Air Force, comes "rules of the road" for those out on the increasingly crowded information highway. These can be found in a new publication, Air Force Instruction 33-119, E-Mail Management and Use.

"If used properly, e-mail is a superb tool to complement and improve our communications," said **Lt. Col. Frank McGovern**, chief of Air Force communications and information policy at the Pentagon. "However, just like other forms of communication, such as the telephone or correspondence, there is a potential for abuse.

"All Department of Defense civilian employees and military personnel are accountable for the content of the e-mail messages they send."

Air Force e-mail systems are provided to support Air Force missions, the colonel said. So, people "must use e-mail for official, authorized and ethical activities in the best interests of the Air Force."

Some personal use of e-mail is authorized. The first supervisor who is a commissioned officer or civilian above GS/GM-11 in a worker's chain of command or supervision can authorize the extent of personal e-mail use.

However, supervisors do not have complete discretion in the matter. They must look to the Joint Ethics Regulation, the new Air Force instruction and any major command or unified command policies for specific guidance.

Official use, the colonel said, includes emergency communications plus those deemed necessary in the interest of the government. For instance, to boost morale and welfare, theater commanders may approve communications by military members and other Department of Defense employees deployed for extended periods away from home on official business.

McGovern noted some examples of authorized personal e-mail use:

- Brief communications made by DoD

employees while traveling on government business to notify family members of official transportation or schedule changes.

▸ Personal communications from the DoD employee's usual work place most reasonably made while at the work place. This includes checking in with a spouse or minor children; scheduling doctor and auto or home repair appointments; brief Internet searches and e-mailing directions to visiting relatives.

Personal e-mail should not interfere with performance of official duties, McGovern said. It should be brief and made during an employee's personal time whenever possible. He stressed that all e-mail communications should be polite, respectful and professional. Profanity is never appropriate.

"The basic standards for employing e-mail are common sense, common decency and civility," McGovern said. "This includes following traditional military protocols and courtesies.

"Do not use e-mail for purposes that reflect adversely on the Air Force," he continued. He listed examples such as pornography, chain letters, unofficial advertising, soliciting or selling and other uses incompatible with public service.

An example of improper use of e-mail includes sending or forwarding disparaging or derogatory comments attacking someone's character or integrity. These types of e-mail messages conflict with the Air Force's high ethical standards.

"As a rule," McGovern said, "the content of your e-mail messages should follow the same basic guidelines we use with other communications media."

Federal civilian employees and military people must also abide by other e-mail edicts. These include operational and computer security directives; protection of classified, Privacy Act and sensitive information; proper management of messages that are federal records; formats; and the Freedom of Information Act.

These and other more detailed rules of the road appear in the new Air Force Instruction 33-119, Electronic Mail Management and Use. (AFNS)□



'Five Star Web Sites'

High-quality 'parade of hits' on Internet will have you seeing stars: top-rated sites for information, design

Though the Air Force established the "Five Star Web Site Award" this year for outstanding web sites in the Air Force, one site could be called a "Six Star" site.

The Air Force Link web site earned the 1997 Gold Quill Award for Excellence in Communications May 7. The Gold Quill is one of the communication industry's highest awards, and nearly 1,700 entries vied for honors this year.

Judges called the Air Force Link site "excellent" and "state of the art." Since its inception in March 1994, the site has won dozens of honors, such as the Public Relations Society of America Silver Anvil Award and the Chicago Publicity Club Golden Trumpet Award.

This site is not the only one winning recognition, however. The Five Star Web Site Award started in January.

The first winner was the official world wide web home page for Altus Air Force Base, Okla. Second- and third-place honors went to sites of the U.S. Air Force Museum and Brooks AFB, Texas, respectively.

For February, the 74th Medical

Group, Wright-Patterson AFB, Ohio, won first place honors. Second place was U.S. Air Forces in Europe.

For March, the USAFE home page moved up to first place from its February honor, with second-place going to Ellsworth AFB, S.D., and third place to the Air Force Conversion Agency.

For April, Ellsworth's web site moved to the top position, with Falcon AFB, Colo., and Royal Air Force Mildenhall, England, selected as runners up.

Site addresses for the five-star sites, all beginning with **http://**, are:

- ▶ Air Force: www.af.mil/
- ▶ Altus: www.lts.aetc.af.mil/
- ▶ Museum: www.wpafb.af.mil/museum/
- ▶ Brooks: www.brooks.af.mil/
- ▶ Wright-Patterson: wpmcl.wpafb.af.mil/
- ▶ USAFE: www.usafe.af.mil/
- ▶ Ellsworth: www.ellsworth.af.mil/
- ▶ AFCA: www.afbca.hq.af.mil/
- ▶ Falcon: www.fafb.af.mil/
- ▶ Mildenhall: www.mildenhall.af.mil/ (AFNS)

Calling all computer heads: your expertise is needed on a working group for a page on the

Do you have experience designing web pages, serving as a webmaster or just creating your own, personal web page? The 934th Airlift Wing needs your ideas and/or assistance in creating a wing web page.

As early as this fall, a web page working group will meet during unit training assembly to brainstorm possibilities. Whether



you can attend one meeting just to present your ideas or have time available to serve on this project once it starts, please list your areas of expertise and interest.

Name/rank:

Unit:

Unit phone:

Your areas of expertise concerning web page design, maintenance or management:

How much time would you have to serve on this project? Check all that apply.

- Initial meeting only (one hour)
- UTA meetings (one hour each)
- Weekdays on orders
- Evenings on orders
- Weekends on orders

Clip or copy this form and return through base distribution to: 934th AW/PA, or call the public affairs office, Ext. 1217, by **Sunday, August 24.** □

Local info resources

Let your fingers do walking through 'LAN library'

Right at your fingertips on your personal computer, the 934th Local Area Network offers a free "buffet" of information and assistance.

If you feel like a mushroom in the dark when someone says, "The base bulletin's on the P-drive," just take a look at how easily some of these items can be retrieved. Most are "read only" documents.

- ▶ **Annual Plan '97**, 934th Airlift Wing: Look on G-drive at **Anplan97.doc**.
- ▶ **Base bulletin**: It's available through InfoBase under wing publications, but here's a quicker way. Look on the P-drive under **Bulletin**, then **1997**, then the latest bulletin, like **Bb22.doc**.
- ▶ **Complaints, suggestions**: The 934th Mission Enhancement Office has a site on the G-drive called **Whispers**. Under

Featured LAN site:

Base training

Address: G-drive, **Base_tng**, then **Schools**, then **School.xls**.

Service: Provides instant status information on reservists scheduling schools. Different categories include: "on file, no dates"; "on file, with dates"; "non-prior service schools"; and "in school."

Purpose: Reservists can check to see if dates have been received for a school; units can check on students' status at any time.

Special touches: Can sort on name, unit or course title.

Managers: Master Sgt. Bob Keldsen and Staff Sgt. Frank Hicks, 934th Military Personnel Flight, Training Section.

Designers: Hicks; Maj. Bob Russell, 96th Airlift Squadron; and Rick Ensenbach and Pam Russell, Rothe Communications. □

this, look for **Complain, Response and Suggest**.

▶ **Computer training workbooks** for common, base-wide software: Look at **Schbooks**, G-drive.

▶ **Logos, emblems**: Look on the P-drive under **Emblems** or **Patches**; also on the G-drive under **Pa**, then **Logos**.

▶ **Metrics**: On the G-drive, see **metrics**.

▶ **Newsletters**: Look at a few of these informative publications available on the G-drive.

Air reserve technician update: See **Crossfee**, then look for **Art-news**.

Military personnel flight update: Find **Mpf**, then go to the date desired, probably **9706.doc**.

Recycling/solid waste update: See **Civ_eng**, then **Recycle**, then date.

Supply update: See **Supply**, then **Newsltr** and date.

▶ **Phone directories**: The three-page wing phone directory is available under InfoBase as 934 AW Dir 33-301. Other divisions on base have their phone listings on the G-drive.

For financial management and aerial port, see **Aw**. Logistics group, see **Lg**. Support group, see **Sptg**.

▶ **Risk management**: For an overview of the new Operational Risk Management program in its infancy, see **ORM** on the G-drive, then **Intro**.

▶ **Security/information protection**: See **Wingip** on the G-drive, then **Baseeefi.doc** and/or **virused.doc**.

▶ **Training schedules**: See the featured site, left; other schedules are available on the G-drive, too.

See **Base_tng**, then **catm**, then **Fy97sch.doc** for weapons firing training.

See **Mobility**, then **Train.doc** and/or **97hazmat.doc**.

See **Quality**, then **Training**, then **Qtrain.doc**.

▶ **Unit Self Assessment** information: The Powerpoint presentation is on the G-drive under **Usaplan97.ppt**. The USA reviewed by the staff assistance team last fall is under: **Usa96**, then **Final.doc**. □

Did you know?

News you can use about communications technology

▶ At home, you can retrieve messages from your voice mail at the base by dialing 713-1690. The recording prompts you for your base phone extension and password just as when you retrieve voice mail at your desk.

▶ With inexpensive software called "PC Dial" installed on a government laptop computer, you can retrieve your base e-mail via your home computer. Call **Doug Schleichert**, small computers, Ext. 1249, for details.

▶ The wing's communications and information management functions have merged into one communications-information systems organization. This means some reservists and civilians in information management are receiving training as they adjust to the reorganization, but other changes should be minimal. At the same time, however, the print management field has started a career phaseout. The Air Force will transfer its printing, duplicating and copying work to the Defense Automated Printing Service. The 934th expects this transfer to occur in fiscal year '98.

▶ The wing's e-mail system can send mail to official business Internet addresses, but you have to do a bit more than just type in the name/address. First, type **smtp**, then a left bracket, then the address, then a right bracket. So to e-mail John Doe on America On Line, type:

smtp[jdoe@aol.com]

Remember, the correct address is very important, so be sure to verify it. As for Internet addresses for 934th people, here's Jane Doe's:

jdoe@msp.afres.af.mil

(Continued, next page)

Did you know ...

(Continued from previous page)

▶ Many people surf the Web under the illusion that their actions are private and anonymous. Unfortunately, there is more information collected about you than you might think. Every time you visit a site, you leave a "calling card" that reveals where you are coming from, what kind of computer you have and many other details. Every time you retrieve a file, view an image, send an e-mail message or jump to a new web site, a record is created somewhere on the Internet. (HQ AFRC/SC)

▶ Any Air Force Reserve Command wing interested in forming a web page has been urged to have the page hosted by the AFRC web server. The first step is to appoint a wing pagemaster. The pagemaster works with the command webmaster to upload and maintain the wing's pages. Pages follow the command web page style and guidelines. The pagemaster provides Hyper Text Markup Language-formatted files, graphics and sound files to the webmaster. If the pages are releasable to the public, those pages must go through wing public affairs for security and policy review. PA provides written confirmation to the webmaster that the information is releasable. (AFRC Policy Letter)

▶ **Capt. William Hopkins Jr.**, the Air Force officer who used his government computer to download pornographic images, was sentenced to nine months confinement, a \$10,000 fine and a reprimand for conduct unbecoming an officer. The 23-year veteran wrote an open letter last summer during his confinement, warning service members to beware of misuse of Air Force computer and telecommunications equipment. (AFNS) □

Great Scott — great sites!

Start surfing with beginner's map in hand

In case you haven't noticed, web sites abound these days. Here are some sites to see, collected by **Cherie Huntington**, public affairs, and **Master Sgt. David Hammer**, wing historian. All addresses begin with <http://>.

The 934th Family Readiness Program has extensive web site lists for airlines/travel, entertainment, job searches and much more. Just remember: keep leisure surfing on your home computer.

Military: standard sites

- ▶ Air Force home page: www.af.mil
- ▶ Air Force 50th Anniversary site (also available through Air Force home page): www.dtic.mil/airforcelink/50th
- ▶ Air University Home Page: www.au.af.mil
- ▶ Air Force Reserve Command home page: www.afres.af.mil
- ▶ American Forces Press Service home page: www.dtic.mil/afps
- ▶ Air Reserve Technician Information Update newsletter: www.afres.af.mil/~dp/dp.htm
- ▶ Civilian personnel site, Palace Compass Home Page, Randolph Air Force Base, Texas: dpcweb.afpc.af.mil
- ▶ Department of Defense information service: www.dtic.dla.mil/defenselink
- ▶ Department of Defense reserve affairs web site: raweb.osd.mil
- ▶ Five-Star Web Site Award: www.af.mil/5star
- ▶ Travelers, government. Airport web sites: www.quickaid.com/airports
- American Express web page: www.amexpub.com
- Charge card program information: www.fss.gsa.gov
- Federal Supply Service's Best Available Lodging Program: www.gsa.gov/regions/r9/travel/balv.htm
- Weather/CNN: cnn.com/weather/index/html#us
- Weather/Weather Channel: www.weather.com/weather/us/cities
- ▶ Military family information: www.famnet.com
- www.sgtmoms.com
- SITES, Standard Installation Topic Exchange Service, covering housing, schools and recreational activities: dmdc-u1.dmdc.osd.mil/sites
- ▶ U.S. Air Force Museum: www.am.wpafb.af.mil/museum/usaf_museum.html
- ▶ Visual information, Tobyhanna Army Depot's Joint Visual Information Service Distribution Center and "Library on Disk":

infosphere.safb.af.mil/*jwid/vtc/vihome.htm

▶ Web policy: www.af.mil/webpolicy

Military: special interest

- ▶ Army Air Force Exchange System: www.aafes.com
- ▶ Jobs, intelligence/language specialists to help with the war on drugs for AFRC: www.afres.af.mil/hq/do/dou
- ▶ Junior Officer Leadership Development Seminar, Air Force Reserve Command: www.afres.af.mil/hq/qi/qijolds.htm
- ▶ Retirement benefit calculator (AFRC web page): www.afres.af.mil/news/ret_calc.htm
- ▶ Senior Noncommissioned Officer Academy: www.au.af.mil/au/cepme/sncoa
- ▶ Veterans Administration home loans: www.va.gov/vas/loan
- Off duty: leisure**
- ▶ Air Force Marathon, September 1997: afmarathon.wpafb.mil.org
- ▶ All-service smorgasbord of information, private firm: www.armedforces.com
- ▶ Aviation Enthusiast Corner: www.brooklyn.cuny.edu/rec/air
- ▶ Civil Air Patrol National Headquarters: www.cap.gov
- ▶ Internet Movie Database: us.imdb.com
- ▶ Local newspapers. *Star Tribune* Online: www.startribune.com
- Pioneer Planet*: www.pioneerplanet.com
- ▶ Lockheed Martin Corporation: www.lockheed.com/
- Lockheed Martin Skunk Works: www.lmsw.external.lmco.com/lmsw/html/kelly.html
- ▶ Military recreational sites: www.armymwr.com
- Navy Lodges, 40 installations; web site of Navy Exchange Service Command: www.navy-nex.com
- ▶ Organizations. Air Force Association: www.afa.org
- Air Force Sergeants Association: www.association.com/afsa
- Reserve Officers Association: www.roa.org
- The Retired Officers Association: www.troa.org
- ▶ Running events, Twin Cities: www.raceberryjam.com
- ▶ Travel, recreation. *U.S. Military Road Atlas and Military RV, Camping & Rec Areas* purchase information: www.militaryliving.com
- Virtual tourist: www.vtourist.com
- Off-duty: civilian jobs**
- ▶ Federal jobs: www.ir-net.com
- ▶ Minnesota Job Bank: www.des.state.mn.us □

Celebration day

Spouses, volunteers enjoyed special day in May

Cherie Huntington
public affairs

Celebration of a challenging year of accomplishments came Saturday, May 3, for the 934th Family Readiness Program.

The division held its first volunteer appreciation luncheon and second annual spouse orientation flight, both chaired by the new wing volunteer coordinator, **Sonya Link**. Link is also marketing director for 934th Services.

"Fifty-one people attended the luncheon," said Link, clearly pleased at the turnout. "All the volunteers received a certificate of appreciation and a small plant."

Volunteers were present from the 934th as well as from the Naval Reserve and U.S. Marine Corps Reserve.

"We'll have this every year," said Link. "We want to recognize everyone

for what they've done. It's great that these people have given their free time so generously."

The two-hour spouse flight was conducted for 28 eligible 934th spouses. Eligibility is limited by regulation to those whose reservist is in a certain squadron or Air Force Specialty Code.

Besides the lunch and flight, the FRP had other projects in progress during the unit training assembly, according to Link. Volunteers sold carnations for Spouse Appreciation Day at a break-even price; a collection for the Grand Forks Air Force Base, N.D., flood victims was ongoing; and the division was packing for its move to Bldg. 752. The new facility was formally dedicated on May 22.

(See news on the FRP's June UTA open house and special activities on Page 4, and the volunteer of the month on Page 15.) □



Ready, set, grow

The base started Earth Week '97 by planting four Austrian pines on Second Street across from the security police building. Col. Michael Gjede, wing commander, places mulch around one of the trees at the ceremony, May 5.

Getting the lead out

New 'bullet trap' at firing range helps salvage lead, promote safety

Tech. Sgt. Janet Byerly
public affairs

The base firing range closed in April, not because of high waters from the nearby Minnesota River, but for a \$500,000 renovation project in the works for nearly two years.

"We started the process to improve the range, make it safer, allow us to accommodate larger weapons, and for lead recovery, to keep from contaminating the soil and river with lead," said **Master Sgt. Phillip Sells**, noncom-missioned officer in charge of the Security Police Squadron.

"It will have 28 lanes and allow us to shoot all the weapons assigned to the base — the M-9, M-16, M8-70, and the M-249 and M-60 machine guns," said Sells. "We'll save the unit 70-100

mandays a year because instead of traveling to Camp Ripley [Minn.] for training, we'll be able to train on all the weapons here."

The renovations will include an 8-foot, steel backstop which will run the length of the range. This "bullet trap" acts like a giant funnel for the bullets, slows them to a stop and drops them in a bucket, Sells explained.

Previously, spent shells lodged in the rear hillside. Every 10 years, the base contracted for "soil mining" to remove the shells, according to **John Marchetti**, chief of environmental engineering.

"This routine soil mining has as much to do with safety as environmental protection," said Marchetti. "Unspent shells in the soil could result in strays or ricochets." He added that soil in the area is so non-acidic that

lead readings in the soil have remained low.

Marchetti said that it was time for the decade's cleanup, so it made sense to install the new recovery system. Now, nearly all the lead will be recovered and sold as salvage.

In the meantime, training continues much as it does during the winter months when the range is usually closed due to weather, according to **Master Sgt. Robert Kahl**, superintendent of combat arms.

"We're using the simulator for some training, Air Guard classroom space, and the Army Guard facility for pistol training," Kahl said. "So far we're able to keep our usual schedule of four classes each UTA."

Civil engineers said the renovation should be completed by the August drill weekend. □

Earth Week '97

Action-packed week culminates in award presentations

The Base Civil Engineering environmental engineering staff celebrated Earth Week '97 with a variety of activities, May 5-9. The week culminated in an awards presentation recognizing base employees with noted contributions in the areas of recycling, waste reductions and environmental awareness.

Activities started on Monday with four Austrian pines being planted at the corner of Kittyhawk and 2nd Street, across from the base security police building. Tuesday featured a spring cleanup of work sites, inside and out. On Wednesday, John Marchetti, chief of environmental engineering, presented an overview of the base environmental program. Thursday offered environmental tours plus a "garbology challenge" workshop, explaining home recycling.

The following awards were presented by **Doug Yocum**, environmental scientist with 934th Base Civil Engineering, on Friday, May 9.

Certificates: Winners received a special coffee mug and a 934th Services meal coupon from the clubs.



▶ **Jeff Dentz**, 934th Maintenance Squadron, aerospace ground equipment. "He has been the leading recycler in the AGE shop," said Yocum, "and he has been persistent in his pursuit of recycling opportunities for the section."

▶ **Sonja Fisher**, 934th Communications Flight/Information Systems. "She was instrumental in early efforts at paper recycling made by the wing, and she has continued to support the programs with suggestions for improvements and enthusiastic promotion."

▶ **Roger Hanson**, 934th Transportation. "He aggressively implemented improvements in recycling in vehicle maintenance. His efforts lead the division to a 30 percent reduction in first quarter solid waste disposal compared to the first quarter last year."

▶ **Ronna Puck**, 934th Recreation Services. "She was the key person handling recycling of aluminum cans during the period of time when services was responsible for can recycling."

Individual Participation Awards: These individuals were recognized for pursuing improved personal awareness of base environmental programs through participation in tours, activities and viewing displays during the 934th's commemoration of Earth Week, May 5-9. They received a small travel alarm clock, in keeping with the local Earth Week theme, "It's not too late."

- ▶ **Mary Jo Henseler**, 934th Mission Support Flight
- ▶ **Jim Kozak**, 934th Financial Management

Environmental Stewardship Award: The winner received a small battery recharger and a set of rechargeable batteries.

▶ **Cherie Huntington**, 934th Public Affairs, editor of the *Viking Flyer*. "She has been the key individual in coordinating the series of environmental articles appearing January through May," said Yocum. "The wing benefitted from her hard work on this education effort when the Headquarters Air Force Reserve Command auditors recognized the series with a positive finding during the recent Environmental Compliance Assessment and Management Program inspection. She has also been a tireless advocate of base recycling programs."

Earth Week Spring Cleanup Award: The winning 934th Military Personnel Office team members each received a special coffee mug for their efforts in picking up litter on base, as well as replanting around the outside of the headquarters, Bldg. 760.

- ▶ **Mike Ginapp**
- ▶ **Mary Jo Henseler**
- ▶ **Frank Hicks**
- ▶ **Scott Semler**

Dumpster spot check:

April

▶ Box-board or gray board, the material used to make items such as cereal boxes, tissue boxes or soda cartons, is a new addition to the recycling list. It should be flattened and included with your other paper recycling.

▶ Regarding shredded paper storage, Bldg. 865, be sure to put bags of shredding in the empty blue totes. Placing them inside the door or on the floor creates both a fire and an escape hazard.

Building	Area	Items Found
395	Officers Club	None
710	Aerial port	None
711	Lodging	None
716	Lodging	Paper, cans
744	Civil engineers	None
745	Transportation	None
750	Security police	None
755	Base Exchange	Cardboard, paper
760/761/852	HQ area	Paper
801	Supply/Services	Paper
807	NCO/Dining hall	Cardboard, steel cans
812	Boiler plant	Cardboard
821	Hangar, east end	Newspaper, paper
821	Hangar, west end	Paper, cans
822	Maintenance	None
830	Life support	None
840	Medical	Cardboard, paper
	Fuel site	Cardboard
	Rifle range	Cardboard (large amounts), cans

Medals

Meritorious Service Medal

Senior Master Sgt. Jerrol Halvorson, Retired, MXS
Staff Sgt. Ronald Wendel, Retired, MXS

Promotions

Tech. Sgt. Timothy Atchley, ASTS
Col. Curtis Breeding, AS
Master Sgt. Karen Carlen, AES
Staff Sgt. John Dittrich II, APS
Tech. Sgt. Michael Duffy, MXS
Master Sgt. Richard Dunne, AES
Tech. Sgt. Tracy Elbers, AES
Staff Sgt. Scott Faloon, APS
Amn. Aaron Groskreutz, SPS
Senior Master Sgt. Jeffrey Irving, ASTS
Staff Sgt. Eugene Kinard, AW
Tech. Sgt. John Kline Jr., CES
Tech. Sgt. Randall Lenton, AS
Senior Airman Anthony Mansell, SPS
Master Sgt. Donald Pederson Jr., SPS
Master Sgt. James Schmidt, AS
Tech. Sgt. Martin Stevens, CES
Senior Master Sgt. Timothy Tamlyn, CES
Staff Sgt. Troy Teff, CES

Honors

▶ **Dave Lilja**, director of 934th Services, was selected as the Air Force Reserve Command Manager of the Year 1996 in recent headquarters competition. He will compete with other major command nominees for Air Force awards this month.



Lilja

▶ The 934th Airlift Wing Recruiting Office was recently awarded the "Team Recruiting Excellence Award" for fiscal year 1996.

▶ **Lt. Col. Gerald Vonberge**, former 934th Operations Group Commander, will become commander of the 914th Airlift Wing, Niagara Falls International Airport Air Reserve Station, N.Y., effective July 27.

Newcomers

Staff Sgt. Duane Bauer, APS
Airman 1st Class Jason Blanchard, MXS
Senior Airman Eric Boughman, ASTS
Senior Airman Jason Dahl, SPS
Airman 1st Class Patricia Dahl, MSF
Master Sgt. Marianne Donaldson, AW
2nd Lt. Dion Gabaldon, AES
Staff Sgt. Alvin Greener, SVF

Senior Airman Ronald Hall, LSS
Capt. Kenneth Hanson, AW
Staff Sgt. Robert Kaminski, LSS
Staff Sgt. Casey Keller, LSS
Capt. Paul Kim, AW
Tech. Sgt. Stephen Korolenko, ASTS
Senior Airman Thomas Laube, MXS
Senior Airman Anthony Mansell, SPS
Airman 1st Class Paul Marcello, AS
Staff Sgt. Wanda Ortiz-Maysonet, CF
Sgt. Jess McNight, LSS
Mr. Gary Mileur, SP
1st Lt. Susan Olson, LSS
Tech. Sgt. Marty Paprock, ASTS
Sgt. Darin Pederson, LSS
Capt. Brian Peterson, AW
Staff Sgt. John Salinas, MXS
Ms. Mary Schoenleber, OG
Mr. Thomas Stratton, LGLOM
Mr. Bill Tartini, CE
Tech. Sgt. Richard Welter, MXS
New air reserve technicians:
Capt. Doug Kveene, AW
Lt. Col. John Lawver, OG
Staff Sgt. Tim Stansbury, LG
1st Lt. Bruce Wiskus, AS

Reenlistments/ extensions

Senior Master Sgt. Dave Brownlee, LG
Master Sgt. Rick Ensenbach, CF
Staff Sgt. James Hoffman, AW
Master Sgt. Aaron Miknowicz, MXS
Staff Sgt. Paul Olson, APS
Tech. Sgt. Marty Paprock, ASTS
Senior Airman Kevin Plank, SPS
Staff Sgt. Douglas Schaller, APS
Tech. Sgt. Randy Schauer, APS
Tech. Sgt. Thomas Schutz, CES
Staff Sgt. Timothy Stansbury, MXS
Staff Sgt. Duane Wighers, APS
Senior Airman Clinton Wittlief, MXS
Master Sgt. Anthony Zacheretti, AW

New arrivals

▶ **Maj. Charles Hayes**, AS, and his wife, **Tammy**, have a new son, **Thomas Charles**, born May 5, weighing 6 pounds, 5 ounces.

▶ **Maj. Chris Martin**, MSF, and his wife, **Kelly**, have a new daughter, **Jordyn Elizabeth**, born April 20, weighing 8 pounds, 3 ounces.

Retirements

Mr. Alfred Bronte, LGS
Mr. John French, CE
Senior Master Sgt. Jerrol Halvorson, MXS
Master Sgt. Peter Holstrom, ASTS
Lorraine Tuley, SV
Staff Sgt. Ronald Wendel, MXS □

Family readiness selects volunteer of the month

Patricia Botkins
family readiness program director

Our 934th Family Readiness Program June volunteer is **Anne Groskreutz**, wife of **Lt. Col. Paul Groskreutz**, 934th Support Group commander.

Anne began volunteering officially as a family readiness volunteer July 28, 1995. She attended the first 934th Family Readiness Program Workshop, which provided information to family members about services available through the FRP. There were only three spouses who attended that workshop, and no one knew what family readiness was about or how effective it would be here.

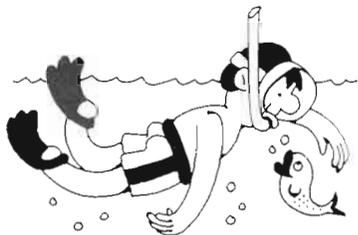


Groskreutz

Anne supported each of the major events involving volunteer and/or spouse support, including major exercises and inspections. She and other family members and volunteers greeted returning reservists with smiles, flags and homemade goodies. Also, Anne was instrumental in fund-raising activities, such as making corsages into the wee hours of the morning for the 1996 Spouse Appreciation Day.

"As our reservists are called to participate in more missions throughout the world, families need to be aware of the family support available through the FRP," said Anne. "They need to be aware that there is a whole network of family assistance throughout the world. We have developed a true family support system through the volunteer program."

Thank you, Anne. We could not be where we are today in family readiness without your leadership, support and volunteer efforts. □



Safe swimming

When you head to the lakes, you can skip your swimming cap, but don't forget your thinking cap

Master Sgt. Stephen Barrett
Armed Forces Press Service

Memorial Day weekend signals the start of swimming season in many parts of the country. Service members and their families will travel to ocean beaches, lakefronts and local swimming pools to escape the summer temperatures.

As the summer heat draws more people toward refreshing pools and beaches, swimmers must use their heads for more than diving into water. The American Red Cross cautions water hazards could turn swimmers' summer dreams to nightmares.

"Lives can be saved this summer if people use caution in, on and around the water," said **Susan Livingstone**, vice president, health and safety services, American Red Cross.

According to the National Safety Council's 1995 Accident Facts Report, drowning is the second leading cause of death from unintentional injuries for youth aged 5 to 24. It's also the fourth leading cause of death from unintentional injuries for all ages.

Livingstone said drowning can occur in home or community pools, oceans, lakes, waterparks, bathtubs or even large buckets. "People need to know the dangers involved and know how to take action in an emergency, because when an emergency situation arises, help can't wait," she said.

Besides knowing swimming limits, swimmers must never swim alone, especially on beaches and lakes. "There are areas that may have drastic drop-offs and undertows," she said. "Some of these areas don't have lifeguards, and many have no warning signs of the dangers."

Red Cross officials encourage swimmers to know the basics of first aid and cardiopulmonary resuscitation. Livingstone said American Red Cross chapters routinely conduct training sessions for swimmers and lifeguards.

For more information on swimming safety, contact the 934th Safety Division, Ext. 1236, or a local American Red Cross chapter. (AFPS) □

SERVICES BRIEFS

Service clubs

Officers Club

Sunday, June 14, will feature a Father's Day barbecue lunch.

Retiree Recognition Night is Saturday, July 12.

For Officers Club reservations, call 713-1667.

NCO Club

Every Friday, the **Ivory Keys Band** will play, 8-11 p.m.

The **Bittersweet Band** will play Saturday, June 7, 8:30 p.m.-12:30 a.m.

Retiree Recognition Night is Saturday, July 18.

For NCO Club reservations, call 713-1655.

Recreation services

May 3 HerkHustle results:

Men: **Roy Schwegel**, MXS, 14.35; **John Byerly**, AW, 17.32; **Scott Johnson**, SVF, 18.32. Women: **Janet Byerly**, AW, 20.28; **Bernadette Koehle**, AES, 21.07. Walkers: **Richard Reinart**, MXS, 39.20.

May 3 bench press competition results:

Mike Bier and **Tom Olson**, SPS, tie at 265 pounds; **Dave Mattson**, APS, 245 pounds.

Softball

Game results and schedules for Saturday, June 7:

Coed-recreational: APS Ramp Raiders beat LSS Bud Bunch in May and will play CP Softys, 5 p.m., Field 1.

AS Flying Vikings beat MSF Wingers and will play SVF Food Fighters, 5 p.m., Air Guard field.

Men's: Avionics beat Civil Engineering in May and will play LSS in August.

An extramural league

softball tournament will be held on Saturday, July 26.

Golf tourney results

A 934th team won second place in a four-person, best-ball golf tournament April 28 at Southern Hills golf course in Rosemount, Minn. More than 30 teams from the Twin Cities area took part, including military units and federal agencies.

The team finished 9-under-par and split \$244 four ways. Team members included **Joe Erickson**, LGT; **Tom Linster**, LG; **Sharon Lake**, AES; and **Bruce Prevost**, a base supporter.

Wednesday Walks start June 4 for lunch-break walkers.

A golf outing is scheduled for the July UTA at Highland Golf Course, St. Paul, Minn. Sign-up closes June UTA. Cost is \$100 per team or \$25 per person.

Open volleyball will be available next to Bldg. 716, June UTA, 11 a.m.-1 p.m.

Farewell

"I'd like to extend a fond farewell to the 934th. It has been a pleasure working with all the great people who are really a TEAM. It was fun introducing a few new programs and being of service to our customers and friends. Please be as kind and helpful to your new recreation services manager as you were to me." **Loraine Tuley**, retiring recreationservices manager □

934th Recreation Services
Bldg. 802, Ext. 1128 or 1665